# highlands fiber network

# **HFN Voice Voicemail Menu Options**

To access the Main Menu of your HFN Voice phone service press 21 on your home.

#### MAIN MENU OPTIONS

- 1 Listen to New Messages
- ② Listen to Saved Messages
- (5) Advanced Options

#### ADVANCED OPTIONS

- Record Greeting
- ② Choose Greeting
- 3 Record Name
- 6 Change Voicemail Password
- Main Menu

If you have any questions, please contact us:

- **(**425) 427-0999
- support@hfnservices.com
- highlandfibernetwork.com

#### NEW MESSAGES OPTIONS

- Repeat Message
- Save Message
- 3 Skip to Next Message
- (5) Return Call
- Delete Message
- **8** Forward Message to Another Extension

#### SAVED MESSAGES OPTIONS

- Repeat Message
- 3 Skip to Next Message
- Return Call
- Delete Message
- 8 Forward Message to Another Extension

When all messages have been reviewed you will be returned to the main menu.

#### Make an Outside Call

- 10-Digit Number
- Pick-Up Handset
- If a delay happens, press (#)

# **Check Voicemail Remotely**

- · During Voicemail Recording
- Press ★
- Enter PIN

#### **Call Forwarding**

- Press ★⑦②
- 10-Digit Number

## **End Call Forwarding**

Press ★⑦③

### Log-In to Phone Portal

https://vp.hfnvoice.com

